00100040010-9 Approved For Release 2000/05/08: CIA-RDP78-04

GRADUATE SCHOOL OF BUSINESS ADMINISTRATION

GEORGE F. BAKER FOUNDATION

JOSEPH J. O'DONNELL Administrative Director Program for Management Development

January 8, 1975

SOLDIERS FIELD

Boston, Massachusetts 02163

Telephones: (617) 495-6487

495-6486

Mr. Alfonso Rodriguez Director of Training Central Intelligence Agency Washington, D. C. 20505

Dear Mr. Rodriguez:

The Admissions Committee will review applications for the 1975 Fall class of the Program for Management Development during March. The dates for the Fall program are September 14 to December 17, and the application deadline is March 15.

If your organization plans to have a nominee, I urge you to have the completed application materials sent to me before the March deadline. For the 1975 Spring class, the Program was heavily oversubscribed with approximately 300 applications for 102 spaces.

In the Fall session, PMD will move into Mellon Hall, which has been renovated to accommodate 126 participants. Professor Warren Law will continue to serve as PMD Faculty Chairman for the Fall session. The teaching faculty will be:

> Sherwood Frey Cyrus Gibson Thomas Kennedy Warren Law Theodore Levitt Richard Nolan Thomas Piper Daryl Wyckoff

Quantitative Analysis for Decisions Human Behavior in Organizations Labor Relations Business and the World Society Marketing Management Information and Control Systems Financial Management Operations Management

I am enclosing applications materials and program information for your convenience. If you need additional literature, please contact me (617/495-6487). I look forward to continuing to work with you in the future.

Sincerely.

JOD:wib encl.

1	ROUTIN	G AND	RECOR	D SHEET
SUBJECT: (Optional)				
FROM:			EXTENSION	NO.
Executive Secretary Training Selection Board			2193	DATE 4 February 1975
TO: (Officer designation, room number, and building)	DATE RECEIVED FORWARDED		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
^{1.} Training Officer/CRS 2 E 61 HQS		2/11	Ema	Attached are the Application fo
2.			25X1A	Admission, Company Sponsorship Form and Admissions Procedures fo
3. D/CRS 2-E-60, Hdqs.			\$/	approved for nomination to Harvar University, Program for Managemen Development, 14 September - 17 December 1975.
4.				On both forms the Business Address should be shown as Centra
5. DDI Security Officer 2-F-36, Hdqs.	2/11	2/12	JRP	Intelligence Agency, Washington, D. C. 20505.
6.				After both applications have be completed and OK'd by your Securi Officer and the Central Cover
7. CCS/OC/S GH-47, Hdqs.		2/2	Des	Staff please return to me togethe with Form 136, Request for Extern Training.
8.				Because of the competitive natu of this program, should appreci
9. C/ADD/CRS GH-0922, Hdqs.			K	your returning the completed applications to me not later than 12 February 1975.
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Director of Personnel 5E-58 Headquarters			6825	DATE
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